

# City of Edna Bay - Regular Meeting

## 1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, February 14th, 2022 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:00 PM.

## 2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present)
Doris Greif	- City Council	(Resigned)

## 2.1 — Public Participants:

Katie Buss	Sharon Wargi	Joe Wargi	Doris Greif	Susan Crew
Camille Cattani	Bruce Cattani	John Dodson		

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of January 24th, 2022 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

### Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

## 3.1 — Business:

### Old Business:

- a: *Evaluating / Continuing Telephonic City Meetings, Discussion and Decision.*
- b: *Extending Deadline of Non-Code Ordinance #21-26NCO for Temporary Basic Harbor Policies, Discussion and Decision.*
- c: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.*

### New Business:

- a: *Shared Fisheries Resolution #2022-31, Discussion and Decision.*
- b: *Submitting Area Map for Rock Source Development to DNR, Discussion and Decision.*
- c: *Appointing Volunteer to Fill Council Seat C Vacancy, Discussion and Decision.*

## 4 — Mayor's Report:

Mayor Poelstra reported that he fixed the buckled hinges on the entrance transition plate on the gangway. When the unusually thick ice buildup occurred, it started to bind. He attempted to break the ice away from the track and shovel some gravel under where it touches the approach, but it did not prevent the binding.

He spoke with DNR about the Municipal Entitlement land that was released and asked them how the City could use an area of this land for a rock pit. They noted that in most cases it generally requires a survey prior to any activities taking place on the land. They need the City to draw out an area over an existing

plat map that shows where the rock pit would be located so they can start to prepare survey instructions.

The City received a letter from Division of Community, Commerce and Regional Affairs (DCCED) regarding a population determination for the City of Edna Bay being 40 year-round residents. Currently, there are 54 residents, including minors, living in Edna Bay. The City can submit a resolution citing a basis for re-adjusting this determination based on changes that have occurred since the Census. It will be on the next agenda.

Mayor Poelstra worked with Borealis Control Inc (BCI) to resolve two erroneous volume level alarms at the Blue Fuel facility. Sensor systems for the two alarms are now working normally again.

He and the Treasurer talked with the State LGS's and the City Insurance provider regarding the steps and requirements to hire for very small, one-time projects like shoveling the dock, filling a few pot holes, fixing a group of boardwalk boards, etc. There are some methods available to the City that are being researched so that weather-window based, small projects can be carried out easier without the need for letting a contract.

Mayor Poelstra is waiting for DNR to issue the Final Finding and Decision regarding the harbor easements being provided to the City. The next step will be conveyance of the harbor, and release of encumbered funds for the harbor project.

#### **5 — Clerk's Report:**

No report.

#### **6 — Treasurer's Report:**

Myla Poelstra (Treasurer) noted that she was not able to prepare the treasurer's report in time. She will have copies of both available for the next meeting. She shared some information from the Insurance Company on hiring individuals for one-time, small projects. They said there would be no additional Workman's Comp until a certain threshold of hours was reached, which must be reported to the State on our annual audit.

Workman's Comp rates vary based on job activity.

### **7 — Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported the turbulence and abrupt movement of the skiff floats during windy days to the DOT. There is more movement than expected in the back corner and the floats are banging against the collars.

He also noted that, like with the old gangway roller, we need to keep an eye out for rocks and gravel getting onto the track under the gangway and binding the roller. There is gravel making its way to the bottom of the gangway again, and not a simple way to prevent it from rolling down. The transition plate for the float plane float has also started rubbing on the deck boards, and needs to be addressed.

Sue Crew suggested the City add wear strips under the transition plate to prevent wear, and pour a cement slab under the top of the gangway transition plate so it can slide.

#### **7.2 — Road Committee:**

Michael Williams (Road Chairman) stated he will meet with the Mayor and help draw up a map of the area previously selected for the Municipal Rock Pit. A rock drill is coming out to the island, so it will be good timing to get the paperwork out of the way to blast a pit while it is here.

#### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) had no report.

#### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) not present. No report. Sue Crew asked if anyone was covering S&R responsibilities while Roger was gone. Mayor Poelstra said he would lead a response in Roger's absence and has been maintaining the radios and equipment for Roger while he is away in case there is a need.

#### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) not present. No report.

### **7.6 — Fish & Game Advisory:**

No report.

### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported there will be a need to take a load of fuel soon. Currently looking at March or April for the next load. The USCG is aiming to perform their annual inspection in June.

## **8 — Old Business**

### **Item A - Evaluating / Continuing Telephonic City Meetings, ...:**

Mayor Poelstra stated that there was agreement to revisit this in March, unless the COVID situation improved substantially before then. Though the public is free to gather in private settings, there are some precautions that must still be observed for public safety by governmental agencies.

Mayor Poelstra expressed that the COVID numbers are notably higher now than when this was last discussed but the situation is showing signs of moving towards a return to normal. Once the weather improves and meetings can be held with the windows open, it would be better to return to meetings in-person at that time.

Mayor Poelstra suggested continuing as-is for 4 months more and revisiting sooner, if things improve. Camille Cattani felt that 4 months is a long time to wait, and suggested 2 months. It was agreed to meet in the middle at 3 months, but to continue telephonic meetings at this time.

Consensus of the public attendants was taken in favor of continuing telephonic meetings and revisiting in three months, no objections were noted.

#### **Motion:**

Mayor Poelstra moved to continue telephonic City meetings until May, and then reassess.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the Council**

### **Item B - Extending Deadline of Non-Code Ordinance #21-26NCO, ...:**

Mayor Poelstra explained that the draft harbors ordinance is not yet ready for review and revision, but wants to be sure that once it is, there is a lot of time for everyone to participate in the process of refining it. He does not want anyone to feel the harbors title was adopted too quickly and suggested extending the deadline on the existing temporary policies by 6 months.

Consensus of the public attendants was taken in favor of extending the deadline of #21-26NCO, no objections were noted.

#### **Motion:**

Mayor Poelstra moved to extend the deadline for #21-26NCO to July 31st, 2022.

- *Seconded by Councilor Haag*
- **Approved by unanimous vote of the Council**

### **Item C - Draft Municipal Code "Title 7 - Harbor Facilities", ...:**

Mayor Poelstra stated there is nothing new available on this item and once the draft is completed there will be a meeting to review the initial draft document. Our LGS would like to do a final review, and make any other revisions prior to releasing it. Once it is ready, it will be posted around town and the City website.

## **9 — New Business**

### **Item A - Shared Fisheries Resolution #2022-31, ...:**

Mayor Poelstra explained this resolution is an annual resolution that must be filed to receive the Shared Fisheries moneys.

He noted that, due to an error the State made Edna Bay was put into the wrong fisheries management area.

Once moved to the appropriate area, the amount paid out to the City will be notably reduced compared to prior years. Due to this error, the City was overcompensated in past years and the State will claim current and future payments until the amount of overpayment has been returned. The City is not in arrears. However, it means for many years the City will need to pass this resolution to continue paying back the amount that was overpaid before, funds will again be provided to the City.

Councilman Haag noted his discomfort with how the State handled this process and for asking the City to agree to a resolution they drafted.

Consensus of the public attendants was taken in favor of resolution #2022-31, no objections were noted.

**Motion:**

Mayor Poelstra moved to approve resolution #2022-31, a resolution adopting an alternative allocation method for the FY '22 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA '19, Southern Southeast Area.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the Council**

***Item C - Appointing Volunteer to Fill Council Seat C Vacancy, ...:***

Mayor Poelstra explained that in the past there has only been one volunteer for each vacancy, and so a simple appointment process was possible. However, there are two interested individuals for the Seat C vacancy and so a more specific process must be followed as per our code. Our Municipal Code specifies that volunteers may notify the Municipal Clerk in writing and that final selection of the candidates shall be through a balloted process.

Both volunteers, Camille Cattani and Susan Crew, submitted their interest to the City Clerk in writing. Mayor Poelstra noted that though the Council may use electronic ballots or paper ballots, he suggested that to keep things consistent with our normal balloting process we create paper ballots and follow the normal procedures with a ballot box and redundant count and tally. All 6 council members will pick up their ballots from the Clerk, and cast them in the normal fashion with a notary present.

A Special Meeting will then need to be held on Monday to open the envelopes, cast the ballots, count and tally the votes.

Consensus of the public attendants was taken in favor of holding a special meeting to count the ballots and appoint the winning candidate to Seat C, no objections were noted.

**Motion:**

Mayor Poelstra moved to hold a Special Meeting on Monday, February 21st to open the ballots and appoint the winning candidate to the Council Seat C Vacancy.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the Council**

**10 —**

***Persons to Be Heard***

Councilman Haag shared that Richard and Maureen are finally starting homeward and asked if he could pass on a "Hello" to everyone.

Camille Cattani shared that Heather Richter had a scan carried out today and they found that the tumor had shrunk again.

***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.  
Motion to adjourn seconded by Councilor (Mrs.) Poelstra.  
Meeting adjourned at 7:02 PM.